

## **REGULAR MONTHLY MEETING JANUARY 3, 2012**

The first monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Mr. Shuler who was ill. Also in attendance were Christopher Falencki, Borough Engineer, and William Ford, Public Works Supervisor.

### ***Public Presentations***

Emily Michaels, representing the Honey Brook Ambulance Association requested use of Borough Hall on January 21, 2012 from 8:00 am to 5:00 p.m. for CPR training. Council concurred to provide the room to the Ambulance Association.

Sam Fisher advised Council that he attended the Honey Brook Township public meeting held earlier in the day. He stated that the Board of Supervisors adopted either an ordinance or resolution that would only allow township residents or tax papers to speak at their public meetings. Council concurred that they were not interested in adopting a similar policy.

### ***Engineer's Report***

Mr. Falencki submitted his written report for the month of December 2011.

Mr. Falencki answered Council's questions regarding the Streetscape Project scope. He advised that estimates to bury the PP&L lines underground were approximately \$500,000 based on current data and \$250,000 to bury Verizon utility lines. The PP&L estimate did not include conduit boxes and utility wires. He also confirmed that the lines could not be buried in the road and therefore would require property easements from property owners which would be an additional legal cost. Mr. Richard inquired if the bump outs, as per SSM's initial design, could be utilized to help bury the utility lines. It was confirmed that this would still be in the road right-of-way. After discussion, Council concurred to not install the bump outs due to safety concerns, parking restrictions, and for snow plowing reasons. Council also discussed other aspects of SSM's design including the retaining wall and tree placement.

Council concurred that the relocation of utility lines to underground is not cost prohibitive. Mr. Zirkel stated that he could not justify a bond or loan be taken that would ultimately be a tax increase to the residents for this project.

### ***Solicitor's Report***

Due to meeting conflicts, the Solicitor could not attend. Mr. Moskovitz did relay to Mrs. Nixdorf that he had reviewed the Code Inspections, Inc. contract. He had concerns that there is no language regarding the zoning officer responsibility. Mr. Moskovitz will add suggested language to the proposed contract for Council's consideration by the next meeting.

### ***Approval of Previous Minutes***

Mr. Zirkel made a motion, seconded by Mr. Ford, to approve the December 19, 2011, minutes as presented. The motion passed unanimously.

### ***Payment of Bills***

Mr. Ford made a motion, seconded by Ms. Jenzano, to authorize payment of bills as presented. The motion passed unanimously.

### ***Communications/Secretary's Report***

PSAB Newly Elected Official's Seminar – information was distributed regarding training sessions for newly elected officials. Mr. Richard expressed interest. Anyone who would like to be registered was asked to contact the Borough Secretary.

A letter of appreciation was received from Mrs. Jack Plank and family for the Borough's donation to the Fire Company in Jack's name.

### ***Treasurer's Report***

Mrs. Pike distributed the Balance Sheet.

### ***Monthly Reports***

Public Works – Mr. Ford stated that he would like to meet with committees, when appointed, to see what work will be required by the Public Works department during the year.

Code/Zoning Officer's Report – Written report was distributed.

Police Chief's Report – written report was distributed. Mrs. Jenzano advised that Chief Ely, Officer Moore, and volunteers assisted in distributing toys to children in the Borough. The toys were provided by another municipality. Chief Ely also used donated funds to purchase holiday meals for several families. The police car involved in the accident in late 2011 is expected back in service later this week.

### ***New Business***

Pot Hole – A pot hole on Maple and Fire House Lane will be addressed in early spring. If the condition worsens, it will be temporarily fixed with cold patch.

Storm Reimbursement – Mr. William Ford reported that after collecting data, it was determined that the Borough would not be eligible for cost reimbursement.

Safe – Mr. Zirkel stated that he has found a safe with a two-hour rating at 1850 degrees. Mr. Ford made a motion, seconded by Ms. Jenzano, to authorize the purchase of a safe at a cost to not exceed \$300. The motion passed unanimously.

Arch Street Survey – Mrs. Nixdorf stated that she would notify the solicitor that Council had approval to have the property surveyed and for him to follow through.

***Executive Session and Adjournment***

There being no further business, Council made a motion to adjourn the public meeting and go into an Executive Session to discuss personnel. The public meeting concluded at 8:38 p.m.

Janis A. Rambo, Borough Secretary